



**MINUTES**  
**TARRANT COUNTY 9-1-1 DISTRICT**  
**BOARD OF MANAGERS MEETING**  
February 22, 2021

According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website [www.tc911.org](http://www.tc911.org).

A meeting of the Tarrant County 9-1-1 District Board of Managers was held at 12:00 PM, Monday, February 22, 2021, via Webex. Don Crowson presided.

**Board Members Present:**

Don Crowson, City of Arlington – Chair  
Rick Brunson, Tarrant County – Vice Chair  
Jim Davis, City of Fort Worth  
Aubry Insko, City of Grand Prairie – Treasurer  
Brian Johnson, City of Kennedale  
Jeff Spivey, City of Irving  
Robert Brooks, AT&T – Secretary

**Staff Members Present:**

Shinar Haynes, Executive Director  
Aniel Austin, Finance Manager  
Gail Wicks, Telephony Analyst  
Kevin Kleck, Director of Technical Services  
Mandy Chanthapanya, Administrative Assistant  
Phillip Rohrbough, GIS Manager  
Renee Boeglin, Executive Assistant  
Travis Trevino, Interoperability Coordinator  
Yvonne Krumm, PSAP Support Analyst

**Others Present:**

Wayne Olson, TOASE  
Bill Paxton, The Eppstein Group,  
Paula Lowe, Pattillo, Brown & Hill, L.L.P.

**CALL TO ORDER**

Don Crowson called the meeting to order at 12:00 PM.

**CONSENT AGENDA**

- A. Approve Minutes – January 11 & 15, 2021 meetings
- B. Accept Monthly Financials
- C. Accept Report of Payments over \$5,000

**Motion to approve the consent agenda items was made by Rick Brunson and seconded by Mayor Johnson. Motion passed unanimously.**

**PSAP ASSISTANCE PROGRAM**

- A. P21-030 – City of Fort Worth PD Iron Horse Chairs - \$25,016.63
  - B. P21-035 – City of Fort Worth PD Computers, Displays, and Cabling for New Workstations - \$49,518.07
- Motion to approve PSAP Assistance Program application for the City of Fort Worth for Iron Horse chairs (P21-030) and computers, displays, and cabling for new workstations (P21-035) was made by Aubry Insko and seconded by Rick Brunson. Chief Davis abstained from voting. Motion passed 5-0-1.**

**PURCHASES OVER \$25,000**

- A. Discuss and consider approval: RN21-014 – 3 Dell workstations and 2 monitors for GIS - \$26,335.38
  - B. Discuss and consider approval: RN21-015 – 5 Dell laptops and 1 set of speakers for GIS - \$30,182.79
- Motion to approve the GIS department to purchase three Dell workstations and two monitors (RN21-014) and five Dell laptops and one set of speakers was made by Mayor Johnson and seconded by Rick Brunson. Motion passed unanimously.**

## **PRESENTATIONS**

Annual Audit Report – Paula Lowe, Pattillo, Brown & Hill, L.L.P. presented the Comprehensive Annual Financial Report for FY20. She highlighted the Independent Auditor's Report stating they rendered an unmodified opinion on the financial statements, and that opinion is the highest opinion that can be rendered. The auditors do not have anything to bring to the Board's attention regarding the Government Auditing Standards. The Annual Report includes the Award for Financial Excellence that was received for the FY19 report. The FY20 report will be submitted to GFOA, and it is anticipated that it will receive the same award. This enhances the District's transparency. Rick Brunson stated he submits the Annual Financial Reports as a "Received and File" to the Commissioner's Court to save time when budgets are submitted.

## **RECORDS MANAGEMENT POLICY: RN21-011**

Shinar Haynes stated the old records management policy was outdated and out of compliance. A new policy needs to be filed with The Texas State Library and Archives Commission to comply with the Local Government Records Act. The new policy was presented to the Board at the last meeting for review.

**Motion to adopt the Records Management Policy was made by Mayor Johnson and seconded by Rick Brunson. Motion passed unanimously.**

## **EXECUTIVE DIRECTOR REPORT**

Shinar Haynes reported the District staff worked from home during the winter storm last week. The resiliency and redundancy of the District's network showed up 100% last week. Several cities lost generator power, and due to our UPS, they were able to keep their PSAP equipment running until the generator power was restored. With the exception of one small city, where a manual reroute was done, all cities were back up and running. There were no outages or the loss of the ability to process calls. The District took three times the typical amount of calls on the 15<sup>th</sup> and 16<sup>th</sup>. Taking on the additional call volume did not stress the system. The backup site at the Resource Center lost power for approximately 10 hours, but there was enough fuel in the generator.

Shinar also reported the District, in conjunction with NTECC and NCT9-1-1, will send out a survey to the public. It will be forwarded to the Board once the questions are put together. If the Board members have questions they would like asked, they can email them to Shinar.

## **BRIEFINGS**

Bill Paxton reported that generally, the first 60 days of the session are slow-moving, and the legislature can only address items the governor has designated as an emergency. COVID-19 has had an impact. All meetings are being held outside of the capital. Bill expects to see hundreds of bills filed during the next three weeks related to the winterization of the Texas power system.

Lieutenant Governor and Speaker Phelan have released their committee assignments. Our bills will likely go through the Senate Business and Commerce Committee; Kelly Hancock represents Tarrant County, and he's the committee's Chair. In the House, Representative James White, from East Texas, is the Chair of the House of Homeland Security & Public Safety Committee. Our team has a great relationship with him, and he will be a great advocate for us. State Representative Tony Tinderholt from Arlington also serves on that committee.

The bill filing deadline is March 12, and the number of bills filed this session compared to previous sessions is way down. Bill and the Alliance lobby team have had positive conversations and Zoom meetings regarding the 9-1-1 Wireless Funding bill with AT&T's leadership, lobbyists, and attorneys.

Rick Brunson asked Bill if he's seen any efforts to allow 9-1-1 call takers to become eligible for first responder's diversion courts. Bill stated that a bill was filed about three weeks ago. The bill filed last session had a great response in committee, but it got held up through the session's timing.

## **EXECUTIVE SESSION**

The closed session began at 12:33 PM and ended at 12:43 PM.

## **PUBLIC COMMENTS**

No public comments.

**ADJOURN**

The meeting adjourned at 12:44 PM.

**Next Board Meeting:**

12:00 PM Monday, March 15, 2021 – Webex

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Don Crowson  
Vice Chair, Board of Managers

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Robert Brooks  
Secretary, Board of Managers