



TARRANT COUNTY 9-1-1 DISTRICT BOARD OF MANAGERS REGULAR MEETING

2600 Airport Freeway, Fort Worth, Texas

Minutes – January 24, 2022

Presiding Officer, Don Crowson called the meeting of the Tarrant County 9-1-1 District Board of Managers to order at noon on January 24, 2022.

Members of the Board Present:

Don Crowson – Chair, Fire Chief, City of Arlington
Rick Brunson – Vice-Chair, Manager, Commissioners Court
Robert Brooks – Secretary, AT&T
Jim Davis – Fire Chief, City of Fort Worth
Aubry Insko – Communications Managers, City of Grand Prairie
Ray Richardson – Mayor, City of Everman
Darren Steele – Assistant Police Chief, City of Irving
Julie Swearingin – Assistant Police Chief, City of Fort Worth

Members of the Staff Present:

Sherry Decker – Executive Director
Aniel Austin – Finance Manager
Renee Boeglin – Executive Assistant
Kevin Kleck – Director of Technical Support
Stephanie Lang – Human Resources Administrator
Levi Larkin – Interoperability Coordinator
Yvonne Krumm – PSAP Support Analyst

District Representatives Present:

Wayne Olson – TOASE
Bill Paxton – The Eppstein Group

Others Present:

Allen Blakeman – Blakeman Steel
David Jones – Mission Critical Partners
Randy Renois – Tarrant County Fire Alarm
Thomas Scott – City of Azle
Doug Spears – City of Saginaw
Craig Spencer – City of Everman

AGENDA ANNOUNCEMENTS

No agenda announcements.

CONSENT AGENDA

Minutes from December 6, 2022, Board meeting, monthly financials, quarterly reports, and Report of Payments over \$5,000

Rick Brunson motioned to approve the Consent Agenda items. The motion, seconded by Chief Davis, passed unanimously.

EXECUTIVE DIRECTOR REPORT

A. Alliance & CSEC Funding

Sherry Decker reviewed the AT&T ESInet Texas coverage map and noted that the District would soon be the sole entity in the area that has not made a decision. Decker reported the District asked the Texas 9-1-1 Alliance (Alliance) for \$30,154,051. The Alliance asked the District to remove operational planning, network, security, and operations, bringing the total to \$20,456,460. Decker received an update from the Alliance that the final amount the District will receive is \$12,062,443.

Bill Paxton reported that when the Alliance and CSEC were coming up with a methodology to allocate funding, they started by giving every District a base allocation of \$1 million and distributing the remaining amount based on population.

B. 2022 TC911 Policy Review Project

Stephanie Lang reported the District is doing an in-depth review of all personnel policies to make sure the policies are still needed and if any changes need to be made based on the law. Most of the changes will be

mechanical and not substantive. If any substantive changes are made, the District will bring them to the Board for approval.

- C. RN22-012 – Requested the Board of Managers authorize the District to update the Records Management Policy and designate Stephanie Lang, Human Resources Administrator, as the Records Management Officer. A new policy will be filed with the Texas State Library and Archives Commission (TSLAC).

Aubry Insko motioned to approve records management policy update. The motion, seconded by Rick Brunson, passed unanimously.

- D. FY 2021 Expense Analysis – Aniel Austin reviewed the Expense Analysis FY 2021 report.

ASSISTANCE PROGRAMS (RN22-001)

A. PSAP Assistance

1. P22-037 – Fort Worth PD Iron Horse Replacement Chairs

Rick Brunson motioned to approve \$29,497.71 for the Fort Worth Police Department to purchase 10 Iron Horse chairs for the 9-1-1 call center. The motion, seconded by Chief Steele, passed 5-0-2. Chiefs Davis and Swearingin abstained from voting.

2. P22-039 – Arlington PD CAD Annual Maintenance

Chief Davis motioned to approve \$154,673.00 for the Arlington Police Department to pay for the annual CAD system maintenance contract. The motion, seconded by Rick Brunson, passed 6-0-1. Chief Crowson abstained from voting.

B. Interoperability Assistance

1. R22-015 – Grand Prairie PD Motorola Annual Maintenance

Rick Brunson motioned to approve \$151,796.00 for the Grand Prairie Police Department to pay for the annual Motorola maintenance contract. The motion, seconded by Chief Davis, passed 6-0-1. Aubry Insko abstained from voting.

2. R22-016 – Arlington PD Motorola Annual Maintenance

Chief Davis motioned to approve \$297,645.00 for Arlington Police Department to pay for the annual Motorola maintenance contract. The motion, seconded by Rick Brunson, passed 6-0-1. Chief Crowson abstained from voting.

PURCHASES OVER \$25,000

RN22-011 - David Jones, Mission Critical Partners, reported the project scope includes an assessment of where the District currently stands in all aspects of planning and preparation for Next Generation 9-1-1 (NG9-1-1). The project will start within 30 days of approval and be completed within 90 to 120 days.

Chief Steele motioned to approve \$46,280.00 for a professional services contract to assist the District in preparing for and requesting NG9-1-1 grant funding. The motion, seconded by Aubry Insko, passed unanimously.

PURCHASES OVER \$50,000

RN22-007 – Yvonne Krumm reported MedStar currently measures answer time, call processing time, percent abandoned calls, and Emergency Medical Dispatch (EMD) compliance. MedStar expects answer times to improve by removing the potential for human error in selecting the highest priority, longest ringing calls. Over the last 12 months, MedStar’s average answer time for 86.43% of calls was within 15 seconds, and 89.59% of all calls were answered within 20 seconds. MedStar’s target answer time is 90% of all calls answered within 15 seconds and 85% of all calls answered within 20 seconds. Over the last 12 months, MedStar has reached call volumes between 60-70 calls in an hour. The Automatic Call Distributors (ACD) effective distribution of calls will better manage the workload. The Heads-Up Display (HUD) will keep the room aware of the status of incoming calls and their priority.

Aubry Insko motioned to approve \$51,318.57 for MedStar to purchase equipment needed for Heads-Up Display. The motion, seconded by Chief Crowson, passed 5-0-2. Chief Davis and Rick Brunson abstained from voting.

EVERMAN/TARRANT COUNTY FIRE ALARM CONSOLIDATION

City of Everman Request for Funding Appeal – Chief Spencer reported the Tarrant County Fire Alarm (TCFA) is relocating to the City of Everman’s facility. TCFA currently utilizes a Mod-U-Com radio system that does not integrate with the Motorola equipment used at Everman. The City of Everman and TCFA submitted a \$535,000 request to TC911 for two Motorola consoles and an IP digital recorder. Aubry Insko requested to see the funding sources the City of Everman and TCFA have considered and the status before bringing the request to the Board.

Chief Crowson suggested TCFA and the City of Everman return to next month’s Board meeting with a breakdown of the project and the funding sources being considered to help fund the project considering that the District’s funding is limited because we have a large population to serve.

BRIEFINGS

Bill Paxton provided a legislative update regarding the upcoming elections.

EXECUTIVE SESSION

Chief Crowson adjourned the meeting into executive session at 1:15 PM pursuant to Section 551.071 of the Texas Government Code of the Texas Open Meetings Act.

RECONVENE INTO OPEN SESSION

Chief Crowson reconvened the Regular Meeting in open session at 1:43 PM.

Chief Davis motioned the Board to rescind the \$40,000 to the Telecommunicator recognition and reallocate the funds to the Executive Director budget. The motion, seconded by Rick Brunson, passed unanimously.

\$40,000 to show recognition to District Telecommunicators. The motion, seconded by Chief Steele, passed unanimously.

PUBLIC COMMENT

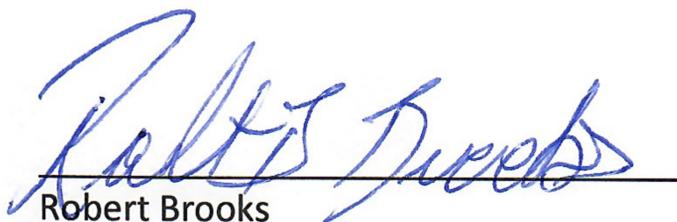
No public comments.

ADJOURN

The meeting adjourned at 1:44 PM.



Don Crowson
Chair



Robert Brooks
Secretary