



**TARRANT COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT
BOARD OF MANAGERS MEETING**

2600 Airport Freeway, Fort Worth, Texas

MINUTES

Board Members Present:

Don Crowson – Chair, City of Arlington
Rick Brunson – Vice-Chair, Commissioners Court
Jim Davis – City of Fort Worth (Zoom)
Aubry Insko – City of Grand Prairie
Darren Steele – City of Irving
Robert Brooks – Secretary, AT&T (Zoom)

Board Members Absent:

Ray Richardson – Mayors’ Council
Julie Swearingin – City of Fort Worth

Others Present:

Wayne Olson – TOASE
Bill Paxton – The Eppstein Group
Sherry Griffith Powell – Mission Critical Partners
Jonathan Ingols – City of Arlington
Jeff Bievenue – AT&T

Members of the Staff Present:

Sherry Decker – Executive Director
Aniel Austin – Chief Financial Officer
Renee Boeglin – Executive Assistant
Monte Cockrum - Director of Network & Technology
Kevin Kleck – Deputy Director
Levi Larkin – Support Services Manager
Shantelle Oliver – Director of Support Services
Phillip Rohrbough – Director of GIS
Sarah Sellers – Director of Technical Operations

CALL TO ORDER

Presiding Officer Don Crowson called the Tarrant County 9-1-1 Emergency Assistance District (TC9-1-1 or District) Board of Managers (Board) meeting to order at 10:00 a.m. on July 25, 2022.

AGENDA ANNOUNCEMENTS

No agenda announcements.

CONSENT AGENDA

May 20 & June 9, 2022, minutes; Monthly Financials; Quarterly Reports; and Report of Payments over \$5,000
Rick Brunson motioned to approve the Consent Agenda items. The motion, seconded by Aubry Insko, passed unanimously. Chief Davis was not present for the vote.

EXECUTIVE DIRECTOR REPORT

The Frost Bank Signature Card was updated to include Chief Steele and Kevin Kleck.

Sherry Decker presented the Monthly Call Volume Reports for May and June 2022.

NG9-1-1 Grant Update – Sherry Decker reported the District met the grant deadline.

Letter to City Managers – Sherry Decker presented a letter the District will send to City Managers from the Executive Director and the Board Chair. The letter outlines the Next Generation 9-1-1 (NG9-1-1) project. Rick Brunson requested a call for action to add a statement at the end of the letter to share the information with the city council. The state statute states the Board of Managers reports to the city councils. Chief Crowson requested changing the word “will” to “may” in the second to last paragraph – the sentence should read “the District may need to pause all assistance programs.” Rick Brunson confirmed that the Executive Director has permission to send the letter out once the changes are made, and Chief Crowson completes a final review.

July 14 Service Disruption – Monte Cockrum reported on July 14, the District experienced network instability that affected four Public Safety Answering Points (PSAPs), causing some workstations to log out. The issue was caused by an AT&T contractor working on the network and not getting prior authorization. District staff is working with AT&T to develop a solution to prevent this from happening again. Jeff Bievenue, AT&T, stated they are working on locking down the process to know the exact details of when work will be performed. Chief Crowson requested a presentation on the network at the next meeting, including a full illustrative description of the system design and the accountability for the service disruption. Rick Brunson stated that AT&T has experience moving networks worldwide; if the District has a failure, then either AT&T is not focused on the 9-1-1 level, or the wrong people are supporting the District. The District must be aware of the issue as we move into NG9-1-1. Mr. Brunson requested the cost of equipment, maintenance cost, and network cost for each site.

PSAP REGIONALIZATION STUDY

RN22-024 –Sherry Decker presented the PSAP Regionalization Study proposal from Mission Critical Partners (MCP). She reported that nine agencies had shown interest in consolidation since reaching out to the PSAPs about a regionalization study. Sherry Griffith Powell, MCP, stated the study includes reviewing each PSAP’s governance, policies, and how they operate and virtual tours the facility. Mr. Brunson requested the subset cost per PSAP be part of the final study.

Rick Brunson motioned to approve \$181,978.00 for MCP to complete a PSAP Regionalization Study. The motion, seconded by Chief Steele, passed unanimously.

ASSISTANCE PROGRAMS

R22-028 – Burlison Police Department Eventide Recorder

Aubry Insko motioned to approve \$36,110.00 of Interoperability Assistance funds for the Burlison Police Department to pay for an Eventide Recorder. The motion, seconded by Rick Brunson, passed unanimously.

R22-032 – Irving Police Department Motorola P25 Maintenance Contract

Aubry Insko motioned to approve \$185,879.00 of Interoperability Assistance funds for the Irving Police Department to pay for their portion of the Motorola P25 Maintenance Contract. The motion, seconded by Rick Brunson, passed 4-0-1. Chief Steele abstained from voting.

EXECUTIVE SESSION

No executive session.

BRIEFINGS

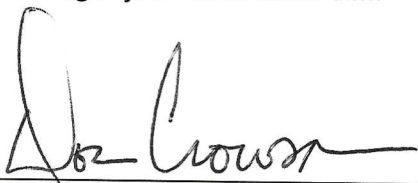
Bill Paxton, The Eppstein Group, provided a legislative update.

PUBLIC COMMENT

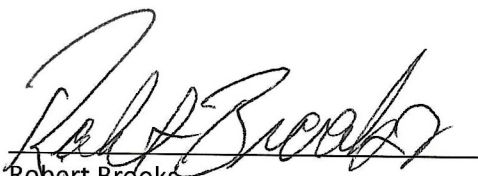
No public comment.

ADJOURN

The meeting adjourned at 10:51 a.m.



Don Crowson
Chair



Robert Brooks
Secretary