

MINUTES
Tarrant County 9-1-1 District
February 24, 2020

According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website www.tc911.org.

A meeting of the 9-1-1 Board of Managers was held at 12:00 PM, Monday, February 24, 2020 in the conference room of Tarrant County 9-1-1, 2600 Airport Freeway, Fort Worth, TX 76111. Don Crowson presided.

Board Members present:

Don Crowson, Chair
Rick Brunson, Vice Chair
Douglas Hooten
Aubry Insko
Jeff Spivey
Brian Johnson
Robert Brooks, Secretary (AT&T)

Board Members absent:

Jim Davis

Others present:

Wayne Olson, Attorney
Paula Lowe, Pattillo, Brown and Hill, LLP.
Bill Paxton, The Eppstein Group

Staff Members present:

Shinar Haynes, Executive Director
Shantelle Oliver, Director of Support Services
Aniel Austin, Finance Manager
Abigail Dudek, Public Education & Info. Coord.
Phillip Rohrbough, GIS Manager
Travis Trevino, Interoperability Coordinator
Kevin Kleck, Director Technical Services
Brittany Velez, Executive Assistant

Don Crowson called the meeting to order at 12:00 PM.

AGENDA ANNOUNCEMENTS – Shinar Haynes

No action taken.

CONSENT AGENDA ITEMS

Motion to approve the consent agenda items was made by Rick Brunson and seconded by Douglas Hooten. Motion passed unanimously.

RECEIVE AND CONSIDER FY2019 AUDIT REPORT

- A. Report review from Pattillo, Brown, and Hill, LLP, presented by Paula Lowe
Paula Lowe presented the comprehensive annual financial report. Paula stated the independent auditor's report was good and positive results for the District. There were not any issue to bring to the District's attention. Paula stated the District received the Certificate of Achievement for Excellence in Financial Reporting from GFOA for the fifth year in a row.
No action taken.

PURCHASES OVER \$25,000 – N/A

PRESENTATIONS

- A. Text to 9-1-1 Activities – Shinar Haynes
The District has discussed in the last Board meeting about getting the knowledge out to our Districts

in reference to the ability to Text to 9-1-1. Shinar stated that it would be interesting to include the survey done last year. One of the questions that were asked from the survey done at the same time last year was the adults' knowledge of Text to 9-1-1. In Tarrant County 24% of people which is about 303,000 over the age of 21 thought they could already Text to 9-1-1.

No action taken.

1. Survey Responses (Q and A results) – Shinar Haynes

Shinar stated at the request of the Board the District did a survey to all the PSAPs in our District reference to Text to 9-1-1 and the District solicited questions from the PSAPs reference to Text to 9-1-1. The District did not receive any PSAPs saying that they would not be doing Text to 9-1-1. The District did have a meeting with White Settlement and met with the chief and their leaderships to answer any of their questions directly. Shinar stated there was a list of questions the District received from the survey. Shinar took the questions that were asked and answered them. The questions and answers will be sent out both in the weekly brief as well as an email sent to the PSAPs leaderships. Shinar went over some of the main questions and answers from the survey.

2. To date Pub Ed Activities – Abigail Dudek

Abigail Dudek presented the Pub Ed activities slide show presentation to the Board. Abigail stated the movie ads will hit the movie theaters sometime in July and mostly in the central Fort Worth area because of the tourist area. Shinar also stated the District plans on training the trainers as well.

B. RapidSOS Update

Shinar stated as of two weeks ago, the District has done 10 test sessions with RapidSOS to include their engineers coming out to our office to test with the District. Shinar stated the District has not had very good success with RapidSOS. RapidSOS is not a product of Tarrant County and not something we purchase. RapidSOS is an add-on that the District can integrate in the VESTA system. Shinar stated the District wants to send a survey out to ask the PSAPs if they want RapidSOS. Shinar stated RapidSOS is truly an operational benefit. The District will do what the majority of the PSAPs would like the District to do.

C. Z-Axis – FCC Rulemaking

Shinar stated the Z coordinance is the ability for the 9-1-1 center to receive height information for a call. Shinar stated the FCC said starting April 3, 2021 the top 25 markets in US z-axis technology need to be deployed or available. The District employees will be attending several meetings to stay abreast of the technology and what expectations will be placed on the District.

D. NENAGTW 2020 – Senator Cornyn, Rep. Williams and Burgess

1. Reclassification

Shinar stated 9-1-1 employees are as a Public Safety in Texas already, and there is a push to be labeled on the Federal level.

2. C- Band Auction

Shinar stated there is an electromagnetic band out there that is currently being used by the satellite providers. No one owns that band. Shinar advised the FCC currently has a proposal to take that band and auction it off for use. The FCC anticipates currently with that auction; raise it about \$15 billion dollars. Shinar stated out of the six or seven items the FCC wants to fund with that money, item number five is 9-1-1 Next Generation interoperability.

3. Texas 9-1-1 Funding

Shinar stated hopefully come next year we will see more briefings come reference funding on the Federal side for future Next Generation activities.

COMTECH SOLUTIONS FOR TEXT TO 9-1-1 (RN20-010)

A. Discussion of choice versus Intrado Solution (Board Approval)

Motion to approve Comtech Solutions for Text to 9-1-1 at the amount of \$154,300.00 was made by Rick Brunson and second by Douglas Hooten. Motion passed unanimously.

VEHICLE POLICY CONSIDERATION (BOARD REVIEW/UPDATES)

Shinar stated the Board had some issues opening the vehicle policy document due to the size of the file. Therefore, Shinar asked the Board to take some time to look over and advise any updates and/or changes of the vehicle policy document so the District can finalize the document at the next Board meeting. **No action taken.**

EXECUTIVE DIRECTOR REPORT

A. Staff Recognition, upcoming meeting and events, reports on attendance at meetings and events.

1. RFP20-001- Renovation of offices to create NOC – McDonald Architects, LLC

Shinar stated the staff appreciate the Board generosity on the upgrade and renovation of the District offices.

2. New Fee schedule from TOASE – Wayne Olson

Wayne stated that it has been over ten years since the attorney raised the rates for his services with the District. Wayne handed out a proposal to the Board. Wayne had requested to raise up the fee a little to keep doing business for the District.

Motion to accept a new fee schedule from an attorney, Wayne Olson, was made by Brian Johnson and second by Douglas Hooten. Motion passed unanimously.

Selection of Third Board Member for Subcommittee – Shinar Haynes

A. Brunson, Brook, ...

Shinar Haynes stated the subcommittee has previously had Rick Brunson, Robert Brooks and Mayor Griffin, but Mayor Griffin is no longer on the Board. The District needs to have a third member in order to start working on the District's 2020 – 2021 budget. Shinar is requesting the Board to nominate the third Board member to be selected. Aubry asked what the Subcommittee is responsible for. Shinar responded that the Board requested a review of the District's five – year plan such as funding, future updates, upgrades and go over any suggestions.

Mayor Brian Johnson volunteered to be the third Board member for Subcommittee.

Gartner and Associates Consulting (RN20-011) – Shinar Haynes

A. Administrative Network review

B. Budget and Strategic Plan construction (Board Approval)

The Board requested that an associate from Gartner come and answer questions reference the 12-month consulting contract.

BRIEFINGS – Bill Paxton

A. Legislative update.

Bill Paxton gave the legislative updates.

EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Board of Managers reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for the following matters:

Section 551.071

Consultation with the District's attorneys pertaining to any matter in which the duties of the attorneys under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act,

including seeking legal advice on any item posted on the Agenda.

P3 versus TXU Contract response (legal consultation)

Section 551.074

Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge against a public officer or employees.

Evaluation of newly formed positions – Org Chart

Section 418.183(f): Texas Disaster Act

To deliberate information for the purpose of preventing, detecting, responding to, or investigating an act of terrorism or related criminal activity as it relates to (1) staffing, tactical plans, or telephonic contact information; (2) to the vulnerability of persons or property, including critical infrastructure; (3) to information used to assist in the construction, assembly or location of an explosive weapon or a chemical, biological, radiological, or nuclear weapon of mass destruction, or unpublished information pertaining to potential vaccines or a device that detects biological agents or toxins; (4) to the details of the encryption codes or security keys for a public communication system; (5) to a terrorism-related report to an agency of the United States; (6) documents that identify technical details of particular vulnerabilities of critical infrastructure to an act of terrorism; or (7) any information pertaining to a security system used to protect public or private property from an act of terrorism.

2020 Security Assessment UTSA

OPEN SESSION ACTION FOLLOWING EXECUTIVE SESSION

A. Take any action necessary pursuant to executive session.

The meeting was reconvened into Regular Session.

No action taken.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Motion to adjourn the meeting at 1:24 PM was made by Jeff Spivey and seconded by Aubry Insko.

Motion passed unanimously.

***** NEXT MEETING: Monday, March 16, 2020, at 12:00 PM in the Conference Room of Tarrant County 9-1-1 District, 2600 Airport Freeway, Fort Worth, TX 76111. *****

Don Crowson, Chair
Tarrant County 9-1-1

ATTEST: Robert Brooks
Tarrant County 9-1-1

