



## MINUTES

August 23, 2021

According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website [www.tc911.org](http://www.tc911.org).

A meeting of the Tarrant County 9-1-1 District Board of Managers was held at 12:00 PM, Monday, August 23, 2021, in the Training Room at Tarrant County 9-1-1, 2600 Airport Freeway, Fort Worth, Texas. Don Crowson presided.

### **Board Members Present:**

Don Crowson, City of Arlington - Chair  
Rick Brunson, Tarrant County - Vice Chair  
Jim Davis, City of Fort Worth (via Webex)  
Aubry Insko, City of Grand Prairie  
Ray Richardson, Mayors Council  
Jeff Spivey, City of Irving  
Julie Swearingin, City of Fort Worth  
Robert Brooks, AT&T

### **Staff Members Present:**

Aniel Austin, Finance Manager  
Renee Boeglin, Executive Assistant  
Monte Cockrum, Technology & Network Support Manager  
Abigail Dudek, Public Ed & Info Coordinator  
Kevin Kleck, Director of Technical Services  
Levi Larkin, Interoperability Coordinator  
Shantelle Oliver, Director of Support Services  
Phillip Rohrbough, GIS Manager  
Gail Wicks, Telephony Analyst

### **Others Present:**

Wayne Olson, TOASE  
Cara White, TOASE  
Bill Paxton, The Eppstein Group  
Craig Spencer, City of Everman  
Beverly Patton, City of Everman  
Landon Whatley, City of Everman

### **CALL TO ORDER**

Chief Crowson called the meeting to order at 12:00 PM.

### **AGENDA ANNOUNCEMENTS**

No agenda announcements.

### **BOARD OF MANAGERS UPDATES**

Shantelle Oliver introduced new board member Mayor Ray Richardson from the city of Everman. Reviewed Conflict of Interest Affidavit and APCO membership.

### **CONSENT AGENDA**

**Motion to approve the Consent Agenda items was made by Rick Brunson and seconded by Aubry Insko. Motion passed unanimously.**

### **PURCHASE OVER \$25,000**

- A. RN21-029 – Spectrum Commercials -\$20,000.00
- B. RN21-030 – Adsposure Bus/Bench Ads - \$20,000.00

**Motion to approve commercials and bus/bench advertisements for hiring at the PSAPs was made by Rick Brunson and seconded by Chief Spivey. Motion passed unanimously.**

C. RN21-031 – Lab System Queue Selector & AAC - \$37,740.70

**Motion to approve a piece of equipment to test in the lab that has the ability to handle automatic callback for abandoned calls and a form of call tree capability was made by Chief Spivey and seconded by Rick Brunson. Motion passed unanimously.**

#### **EVERMAN/TARRANT COUNTY FIRE ALARM CONSOLIDATION (RN21-033)**

Craig Spencer, Everman City Manager & Chief of Public Safety, presented the consolidation of Everman PSAP and Tarrant County Fire Alarm. The City of Everman was going to contribute the original estimated total project cost of \$95,000. The communications construction cost has increased from \$35,000 to \$120,000. The electrical work cost is still TBD, estimated at \$30,000, will not know the exact cost until the MEP plans are sent out to bid. The Tarrant County Fire Alarm Board can cover \$45,000 of the costs. The City of Everman is asking for up to \$50,000 in assistance to support the project.

**Motion to approve the use of PSAP Assistance funds to provide up to \$50,000 to support the City of Everman and Tarrant County Fire Alarm Consolidation project was made by Chief Spivey and seconded by Aubry Insko. Mayor Richardson abstained from voting. Motion passed 6-0-1.**

#### **NETWORK REDESIGN AT&T LETTERS OF AGREEMENT FOR CONSTRUCTION SERVICES REVIEW**

Kevin Kleck presented letters of agreement for constructions services at four locations for the network redesign.

#### **INTERIM EXECUTIVE DIRECTOR REPORT**

The next board meeting is on September 20.

#### **BRIEFINGS**

Legislative Update – Bill Paxton, The Eppstein Group, reported he recently participated in a meeting regarding HB 2911 to discuss the implementation and timeline of the fund. In the fall, the Governor is expected to call the legislature back to divide the funds the state is supposed to receive from the federal government. The Governor's Office has to request the funds from the federal government. Once the funds are received, the legislature then determines how the monies will be allocated, including the money going into the NG911 fund. The Comptroller's office is working on rules to establish the NG911 fund, and we will get a draft before the final draft is released. There will be a 60-day comment period on the final draft. The Comptroller's rule will work by establishing the fund then transferring it to CSEC to administer. CSEC is drafting a mechanism on how the funds will be allocated to the 9-1-1 districts around the state. They are working on a cost template to send the districts to list the costs needed to implement NG911.

#### **9-1-1 SERVICE FEE RESOLUTION (RN21-032)**

Wireline Fee Resolution for signatures. The service fee rates were approved at the July 19 board meeting.

#### **FY 2022 BUDGET**

**Motion to approve the FY 2022 budget was made by Aubry Insko and seconded by Assistant Chief Swearingin. Motion passed unanimously.**

#### **EXECUTIVE SESSION**

Chief Crowson adjourned the meeting into Executive Session at 12:48 PM pursuant to Sections 551.071, 551.074, and 418.183(f) of the Texas Government Code.

#### **RECONVENE INTO EXECUTIVE SESSION**

Chief Crowson reconvened the Regular Meeting in open session at 1:05 PM.

**Motion to approve the agreement of release with Shinar Haynes as discussed in Executive Session was made by Chief Spivey and seconded by Rick Brunson. Motion passed unanimously.**

#### **PUBLIC COMMENTS**

No public comments.

**ADJOURN**

The meeting adjourned at 1:06 PM.

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Don Crowson  
Chair

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Robert Brooks  
Secretary