



**TARRANT COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT  
BOARD OF MANAGERS MEETING  
2600 Airport Freeway, Fort Worth, Texas**

February 23, 2023  
**MINUTES**

**Board Members Present:**

Don Crowson – Chair, City of Arlington  
Rick Brunson – Vice-Chair, Commissioners Court  
Robert Alldredge – City of Fort Worth  
Jim Davis – City of Fort Worth  
Aubry Insko – City of Grand Prairie  
Ray Richardson – Mayors' Council  
Darren Steele – City of Irving  
Robert Brooks – Secretary, AT&T

**Others Present:**

Wayne Olson – TOASE  
Bill Paxton – The Eppstein Group  
Sherri Griffith Powell – Mission Critical Partners  
Paula Lowe – Pattillo, Brown & Hill  
Mayor Laurie Bianco – Dalworthington Gardens  
Valorie Washington – City of Fort Worth  
Phil Rotheram – Atos  
Christie Harrison – Commissioners Court

**Members of the Staff Present:**

Sherry Decker – Executive Director  
Aniel Austin – Chief Financial Officer  
Renee Boeglin – Executive Assistant  
Monte Cockrum, Director of Network and Technology  
Kevin Kleck – Deputy Director  
Stephanie Lang – Chief Human Resources Officer  
Levi Larkin – Support Services Manager  
Shantelle Oliver - Director of Support Services  
Phillip Rohrbough - Director of GIS  
Sarah Sellers – Director of Technical Operations

**CALL TO ORDER**

Presiding Officer Don Crowson called the Tarrant County 9-1-1 Emergency Assistance District (TC9-1-1 or District) Board of Managers (Board) meeting to order at 10:00 AM.

**AGENDA ANNOUNCEMENTS**

Sherry Decker requested Agenda Item XI. Public Comment moves to Item IV and Item VI. Annual Audit Report Presentation move to V. Mrs. Decker announced the Board has a new member, and Jim Davis introduced Assistant Chief Robert Alldredge, representing the City of Fort Worth.

**CONSENT AGENDA**

Minutes – January 23, 2023; Monthly Financial Reports; Report of Payments over \$5,000.

**Aubry Insko motioned to approve the consent agenda items. The motion, seconded by Darren Steele, passed unanimously.**

**PUBLIC COMMENT**

Mayor Laurie Bianco, Dalworthington Gardens (DWG), appeared before the Board in support of applying the FY 2023 Assistance Programs funds towards the Next Generation 9-1-1 (NG9-1-1) project.

Valerie Washington, Fort Worth Assistant City Manager, appeared before the Board in support of applying the FY 2023 Assistance Programs funds towards the NG9-1-1 project.

**ANNUAL AUDIT REPORT PRESENTATION – PATTILLO, BROWN & HILL (PB&H)**

Paula Lowe, PB&H, presented the FY 2022 Annual Comprehensive Financial Report. Ms. Lowe reported the audit was conducted in accordance with the Generally Accepted Auditing Standards and Government Auditing Standards.

Based on the standards, PB&H rendered an unmodified, or clean, opinion, which is the highest opinion. The FY 2022 Annual Comprehensive Financial Report received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

#### **LEGISLATIVE UPDATE**

Bill Paxton, The Eppstein Group, provided a legislative update.

#### **EXECUTIVE DIRECTOR REPORT**

Monthly Stats – Sherry Decker presented the January statistics for the Public Safety Answering Point (PSAP) call volumes, social media data, and community events.

#### Board Action Items

PSAP Regionalization Study – Shantelle Oliver reported the project is at the end of the data collection component with 11 agencies that have not submitted. Of the 11, seven decided not to participate. The remaining four agencies have until February 28 to submit the data. Mission Critical Partners (MCP) should have the report to the District for review by the end of March or early April.

PSAP 10-Year History – Sarah Sellers presented a 10-year history of PSAPs and reported 27 primary PSAPs, four secondaries, and eight backup sites.

**Don Crowson requested the total count of the primary and secondary PSAPs for the past ten years to show the progress.**

Board Appointments – Sherry Decker reported the District still needs appointments from Jim Davis and Robert Brooks. Don Crowson announced he is retiring in May, and the Board will vote for a new Chair at the April meeting.

Board of Managers Bylaws (RN23-011) – Stephanie Lang requested the Board reviews the Bylaws and send her edits. The goal is to have the Bylaws approved at the Workshop in May.

March and April Board Meetings – Sherry Decker reported several Board members are attending 9-1-1 Goes to Austin. The March Board meeting conflicts with the conference; she requested to cancel it. She also indicated a conflict with the April 17 meeting and asked for it to reschedule to Thursday, April 13, or Monday, April 24.

**Aubry Insko motioned to approve canceling the March Board meeting and rescheduling the April meeting to April 24. The motion, seconded by Ray Richardson, passed unanimously. Jim Davis was not present for the vote.**

#### **PURCHASES OVER \$50,000**

RN23-013 - Motorola Solutions Radio SUA II and Warranty Services – Sarah Sellers presented a request for \$309,665.50 for years two through five (expiring December 31, 2026) for radios installed at the RBUs.

**Aubry Insko motioned to approve the Motorola Solutions Radio SUA II and Warranty Services request. The motion, seconded by Darren Steele, passed unanimously. Jim Davis was not present for the vote.**

#### **ASSISTANCE PROGRAMS**

RN23-014 - PSAP and Radio Assistance Programs Moratorium – Don Crowson reported the Assistance Program funds were put on hold at the beginning of the budget year as the District assessed the situation regarding funding for long-term NG9-1-1 considerations. Chief Crowson stated the general perspective of the Board is to unfreeze the PSAP and Radio Assistance Programs for FY 2023 but end the programs for FY 2024, notifying the member agencies not to expect the funds so they can make adjustments to their annual budgets. Rick Brunson asked what would be included in this year's assistance funds. Chief Crowson stated the funds would be limited to the functionality of the PSAPs and the radio system and recommended the Executive Director bring the list of approved items to the April meeting. Mr. Brunson stated the Assistance Programs have always been funded by surplus funds the District did not spend the year before. Can the funds be taken from Reserve Funds? That statute states there should be a zero-based budget, and if the District needs more money, we raise fees and reduce fees if we do not need money. Mr. Brunson asked if the staff still supports funding the Assistance Program. Sherry Decker stated if the Assistance Program is continued, the District will be out of Reserves by FY 2025. Mr. Brunson said he would prefer to wait until

April to vote on the Assistance Program. Ray Richardson stated he agreed with Mr. Brunson and wanted to see how the money would be spent. Mr. Brunson noted that the cities have always been made aware that the Assistance Programs are not guaranteed.

Don Crowson motioned to release the PSAP and Radio Assistance Programs moratorium for FY 2023, but no funds will be expended until the Board authorizes what the funds can be spent on in April. Jim Davis seconded the motion. Aubry Insko recommended adjusting the application deadline from June 30 to July 31 if changes are made to the allowable expenditures.

**Jim Davis motioned to table the PSAP and Radio Assistance Programs until the April meeting. The motion, seconded by Rick Brunson, passed 4-3.**

**(Yes – Rick Brunson, Ray Richardson, Jim Davis, Robert Alldredge, No – Aubry Insko, Darren Steele, Don Crowson)**

#### **EXECUTIVE SESSION**

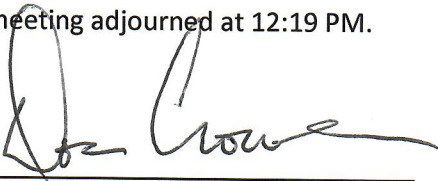
Chief Crowson convened the meeting into executive session at 11:27 AM, pursuant to Chapter 551, Texas Government Code, Section 551.071 - Consultation with Attorney, Next Generation 9-1-1 RFP Discussion and Section 418.183(f): Texas Disaster Act, AT&T Service Interruption.

#### **RECONVENE INTO OPEN SESSION**


Chief Crowson reconvened the meeting into an open session at 12:17 PM.

#### **ADJOURNMENT**

The meeting adjourned at 12:19 PM.



Don Crowson  
Chair



Robert Brooks  
Secretary